



**CRANBOURNE**  
SECONDARY COLLEGE

# SCHOOL-WIDE POSITIVE BEHAVIOUR SUPPORT

## SAFE

## RESPECTFUL

## RESPONSIBLE

ALL SETTINGS	<ul style="list-style-type: none"><li>• We stay in designated areas</li><li>• We listen to instructions</li><li>• We follow instructions</li><li>• We keep our body to ourselves</li><li>• We tell staff when something is wrong</li></ul>	<ul style="list-style-type: none"><li>• We THINK* before speaking, gesturing or writing</li><li>• We include others</li><li>• We use equipment and furniture for its correct purpose</li><li>• We wait our turn</li><li>• We obtain permission to touch others' property</li><li>• We return others' property</li></ul> <p>*True, Honest, Inspiring, Necessary and Kind</p>	<ul style="list-style-type: none"><li>• We wear the correct school uniform</li><li>• We ask for help when needed</li><li>• We arrive on time</li><li>• We put rubbish in the bin</li><li>• We use digital devices with permission</li><li>• We help others</li></ul>
CLASSROOMS	<ul style="list-style-type: none"><li>• We enter the classroom when given permission</li><li>• We walk</li><li>• We stay in our seats unless directed</li><li>• We hand items to one another</li></ul>	<ul style="list-style-type: none"><li>• We follow our active listening steps</li><li>• We acknowledge others have different opinions</li><li>• We are quiet when others are learning</li><li>• We work collaboratively</li></ul>	<ul style="list-style-type: none"><li>• We bring the required equipment</li><li>• We bring a water bottle</li><li>• We participate in all learning activities</li><li>• We complete all learning activities on time</li><li>• We leave the room tidy</li></ul>
TOILETS / CHANGE ROOMS	<ul style="list-style-type: none"><li>• We go to the toilets during breaks</li><li>• We wash our hands with soap</li><li>• We use roll on deodorants</li></ul>	<ul style="list-style-type: none"><li>• We use the toilets for their intended purpose</li><li>• We give others privacy/personal space</li></ul>	<ul style="list-style-type: none"><li>• We use our year level's toilets</li><li>• We flush the toilet</li><li>• We only flush toilet paper down the toilet</li><li>• We leave the toilets tidy</li></ul>
OVAL / COURTYARD	<ul style="list-style-type: none"><li>• We play sport in designated sporting areas</li><li>• We walk in non-sporting areas</li><li>• We only speak to visitors who have signed in</li><li>• We keep our locker locked</li></ul>	<ul style="list-style-type: none"><li>• We say excuse me when needed to access our lockers</li><li>• We keep our lockers clean and tidy</li><li>• We sit on chairs and benches</li></ul>	<ul style="list-style-type: none"><li>• We go to our lockers and then class when the first bell rings</li><li>• We use our allocated locker</li><li>• We return gym equipment 10 minutes before the end of lunch</li><li>• We eat our food outside</li></ul>
CANTEEN	<ul style="list-style-type: none"><li>• We walk</li><li>• We use our own money</li></ul>	<ul style="list-style-type: none"><li>• We say please and thank you</li><li>• We line up to order our own food</li><li>• We give our full attention to canteen staff when ordering</li></ul>	<ul style="list-style-type: none"><li>• We have our payment method ready</li><li>• We select our purchase while in line</li></ul>
LIBRARY	<ul style="list-style-type: none"><li>• We walk when pushing the trolley</li><li>• We use the trolley to carry heavy loads</li><li>• We enter and exit through the appropriate door</li><li>• We sit down during lunchtime</li></ul>	<ul style="list-style-type: none"><li>• We say please and thank you</li><li>• We find another location when full during breaks</li><li>• We line up to borrow books</li><li>• We speak quietly</li></ul>	<ul style="list-style-type: none"><li>• We leave bags in our locker</li><li>• We stay in our timetabled classroom space</li><li>• We return borrowed items on time</li></ul>
SCIENCE AND TECHNOLOGY	<ul style="list-style-type: none"><li>• We wear appropriate shoes and safety equipment when instructed</li><li>• We report hazards and broken equipment</li><li>• We wash our hands</li></ul>	<ul style="list-style-type: none"><li>• We share the space and equipment</li></ul>	<ul style="list-style-type: none"><li>• We ask if unsure how to use equipment</li><li>• We clean and return all equipment</li><li>• We leave our workspace clean and tidy</li></ul>
HEALTH & PHYSICAL EDUCATION	<ul style="list-style-type: none"><li>• We use sporting equipment when supervised</li><li>• We wear runners for practical lessons</li></ul>	<ul style="list-style-type: none"><li>• We demonstrate sportspersonship</li><li>• We include all sporting abilities</li><li>• We follow the officials' decisions and rules of the game</li></ul>	<ul style="list-style-type: none"><li>• We only wear our school PE uniform during practical classes</li><li>• We change into our PE uniform quickly</li><li>• We hand valuables in at the beginning of the lesson</li></ul>
OFFICE / FIRST AID	<ul style="list-style-type: none"><li>• We keep our contact details updated</li><li>• We wait when instructed</li><li>• We sign in when late</li><li>• We sign out when leaving early</li><li>• We give the first aid officer a note from our teacher</li></ul>	<ul style="list-style-type: none"><li>• We speak quietly</li></ul>	<ul style="list-style-type: none"><li>• We return permission forms on time</li><li>• We visit the office at designated times</li><li>• We hand lost property into first aid</li><li>• We attain an early leavers pass</li></ul>
STUDENT SERVICES	<ul style="list-style-type: none"><li>• We tell a trusted adult when we feel unsafe</li><li>• We tell a trusted adult when worried about a friend</li><li>• We give a note to our teacher when we return to class</li></ul>	<ul style="list-style-type: none"><li>• We maintain other student's privacy and confidentiality</li></ul>	<ul style="list-style-type: none"><li>• We attend appointments on time</li><li>• We cancel appointments when we can no longer attend</li><li>• We hand in self-referral forms outside of class time</li><li>• We only attend student services during class time when we have an appointment</li></ul>
ART	<ul style="list-style-type: none"><li>• We enter the storeroom with a teacher or with permission</li><li>• We report hazards and broken equipment</li><li>• We obtain permission before working outside</li></ul>	<ul style="list-style-type: none"><li>• We share equipment</li></ul>	<ul style="list-style-type: none"><li>• We clean and return equipment</li><li>• We wipe down our workspace</li><li>• We store brushes with the tip facing up</li></ul>
PERFORMING ARTS	<ul style="list-style-type: none"><li>• We obtain permission before using other rehearsal spaces</li><li>• We look out for cords and cables</li><li>• We move objects as instructed</li></ul>	<ul style="list-style-type: none"><li>• We are an attentive audience</li><li>• We allow groups to rehearse without interruption</li><li>• We encourage others and give constructive feedback</li><li>• We keep speakers and amplifiers at a moderate volume</li></ul>	<ul style="list-style-type: none"><li>• We participate in all activities</li><li>• We pack up and return equipment</li><li>• We leave the space organised and tidy</li></ul>
EXCURSIONS	<ul style="list-style-type: none"><li>• We stay with our group</li><li>• We follow road rules when crossing the road</li></ul>	<ul style="list-style-type: none"><li>• We speak quietly on public transport</li><li>• We offer seats as required</li><li>• We follow excursion facilitators' instructions</li></ul>	<ul style="list-style-type: none"><li>• We check additional details of the excursion</li><li>• We have our myki topped up</li><li>• We arrive at checkpoints on time</li><li>• We wait to be dismissed by a teacher</li></ul>
DIGITAL	<ul style="list-style-type: none"><li>• We keep our passwords safe/private</li><li>• We keep personal details to ourselves</li><li>• We use approved and reputable websites</li></ul>	<ul style="list-style-type: none"><li>• We remove our headphones when instructed</li><li>• We use our own login details</li></ul>	<ul style="list-style-type: none"><li>• We see IT technicians at designated times</li><li>• We charge our digital devices</li></ul>

At Cranbourne Secondary College we are **safe**, **respectful** and **responsible** learners.