



CRANBOURNE  
SECONDARY COLLEGE

## STUDENT DRESS CODE POLICY



### Help for non-English speakers

If you need help to understand the information in this policy, please contact the College on 5996 3544.

### Purpose

The purpose of the Student Dress Code is to outline Cranbourne Secondary College's requirements for student dress and appearance and to provide information about uniform purchase and support, dress code implementation and exemption processes.

This dress code has been developed by Cranbourne Secondary College's School Council in close consultation with our school community to ensure that it respects the rights of individual students whilst reflecting the values and interests of our community.

The Student Dress Code aims to:

- foster a sense of community and belonging and encourages students to develop pride in their appearance
- support Cranbourne Secondary College's commitment to ensuring that our students feel equal and are dressed safely and appropriately for school activities
- reduce student competition on the basis of clothing
- enhance the profile and identity of the school and its students within the wider community.

The School Council has developed a dress code that provides a range of choices for students and is cost effective for families.

### Scope

Students are expected to comply with this Student Dress Code while traveling to and from school, during school hours and when attending school activities.

### Uniform and appearance

The full list of Cranbourne Secondary College's compulsory school uniform items are available at Appendix A to this policy.

#### General appearance

While at school, travelling to or from school or participating in school activities, Cranbourne Secondary College students must comply with the following:

- Uniforms must be clean and in good repair
- Uniforms must be clearly marked with the owner's name
- Ties need to be worn neatly covering a fastened top button

#### Jewellery and cosmetics

Students are not permitted to wear decorative jewellery to school. Stud earrings and sleepers worn in the ears, watches, and one facial piercing are the only acceptable jewellery. Make-up, hair and nail polish must be natural and in neutral tones.

#### Hair and Sun safety

Shoulder length or longer hair is to be tied back to help restrict the spread of nits and lice and for student safety in technology subjects.

As we are a secondary school, we expect students to take responsibility for being sun smart by wearing a school hat (plain black peak cap or wide brimmed cap) during outdoor activities or staying in the shade, if they are not wearing sunscreen. Hats are not to be worn inside.

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Students are permitted to wear sunglasses during outdoor activities. Sunglasses should be close-fitting, wrap-around that meet the Australian Standards 1067 and cover as much of the eye area as possible.

### **Purchase of uniforms**

Uniform items can be purchased from PSW Hampton Park, Unit 2, 10-12 South Link, Dandenong South.

Phone: 8768 7490

Email: [hamptonpark@psw.com.au](mailto:hamptonpark@psw.com.au)

### **Support for families experiencing difficulty**

Please contact your child's Year Level Coordinator to discuss support that we may be able to provide to families experiencing difficulty meeting uniform costs, including information about eligibility for uniform support through State Schools' Relief.

Further information about State Schools' Relief is also available on their website: <https://www.ssr.net.au/>

### **Implementation**

Cranbourne Secondary College will ensure that this Student Dress Code is communicated to all families and students through our website. We will assist students who may be experiencing difficulties complying with this policy where possible.

Students wearing non-compliant uniform items may be asked to change into a compliant item of clothing provided by the school.

Removable items in breach of the uniform policy will be confiscated until the end of the school day.

If a student is out of school uniform or otherwise breaches the Student Dress Code on a recurring basis the following steps will be taken:

**First Time Offence** – lunchtime detention. Parents will be notified via compass

**Second Time Offence** – afterschool detention. Parents will be notified via phone call or after school detention notice.

**Third offence** – afterschool detention. Parent Teacher Conference

**Fourth offence** – Parent Teacher Conference and further consequences may include; daily compulsory student sign in each morning for a designated time, internal suspension. Significant non-compliance may result in external suspension.

Measures taken by Cranbourne Secondary College to address concerns about student non-compliance with the Student Dress Code will also be addressed in accordance with our Student Wellbeing and Engagement Policy.

### **Exemptions to student dress code**

We recognise that there may be situations where the application of this dress code may affect students unequally.

Students and their parents or carers may apply either in writing or in person to the Principal for an exemption to this Student Dress Code if:

- an aspect of this code prevents the student from complying with a requirement of their religious, ethnic or cultural beliefs or background
- the student has a particular disability or health condition that requires a departure from the dress code

When the Principal receives a request for an exemption, they will:

- consider the grounds for the exemption request
- explain the process to the student and/or their parents/carers
- encourage the student and/or their parents/carers to support their application with evidence.



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The Principal or delegate will then try to negotiate a resolution that is acceptable to all parties. If an exemption is not allowed, then written reasons will be provided to the student and/or their parents or carers.

### Concerns about this student dress code

Cranbourne Secondary College welcomes feedback from the school community in relation to this Student Dress Code. If you have a concern or complaint about the Student Dress Code, further information about raising a concern or complaint is available in our school's Parent Complaint Policy.

### Further information and resource

- Cranbourne Secondary College Parent Complaint Policy
- Cranbourne Secondary College Student Wellbeing and Engagement Policy

### Policy Review and Approval

Policy last reviewed	DET/ Ratified by School Council 12 December 2020
Approved by	Principal - David Caughey
Next scheduled review date	12 December 2021

### Appendix A: Cranbourne Secondary College Uniform Items

The following items may be worn all year round. Cranbourne Secondary College does not specify students to wear a summer/winter uniform:

#### Jumper

Grey jumper with school logo in Years 7 to 10  
Navy jumper with school logo in Years 11-12

#### School shirts

White, long or short sleeved business style shirt with school logo  
White, long or short sleeved business style shirt without decoration or brand name

#### Dress/Skirt

School maroon and grey checked dress  
School navy checked woollen skirt

#### Shorts

Plain black tailored shorts with school logo  
Plain black tailored shorts without decoration or brand name

#### Pants

Plain, black tailored slacks with school logo  
Plain, black tailored slacks without decoration or brand name

#### Socks or tights/stockings

Black or white socks without decoration or brand name  
Black tights/stockings without decoration or brand name

#### Footwear

Black polishable lace up or T - bar shoes  
Appropriate footwear is to be worn at all times on school grounds



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**School Coat**

Maroon spray jacket with school logo

Yr 12 School Approved Jacket may be worn by Yr 12 students

**Headwear**

Black, navy or white head bands, hair ribbons, “scrunchies” or headwear worn as part of cultural/religious beliefs

Plain, black hat with school logo may be worn outdoors

Plain, black hat without decoration or brand name may be worn outdoors

**Sports Uniform**

Maroon polo shirt with school logo

Appropriate black or navy active wear

Athletic runners

**Undergarments**

Plain, white undergarments without decoration or brand name