



# Ordering School Photos on



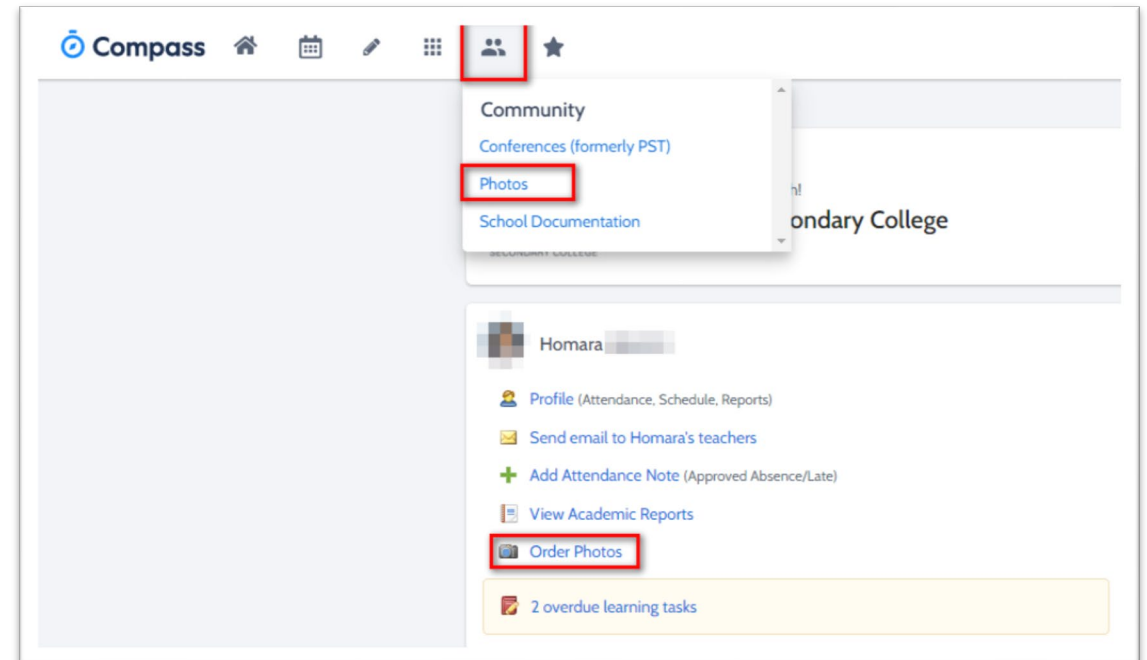
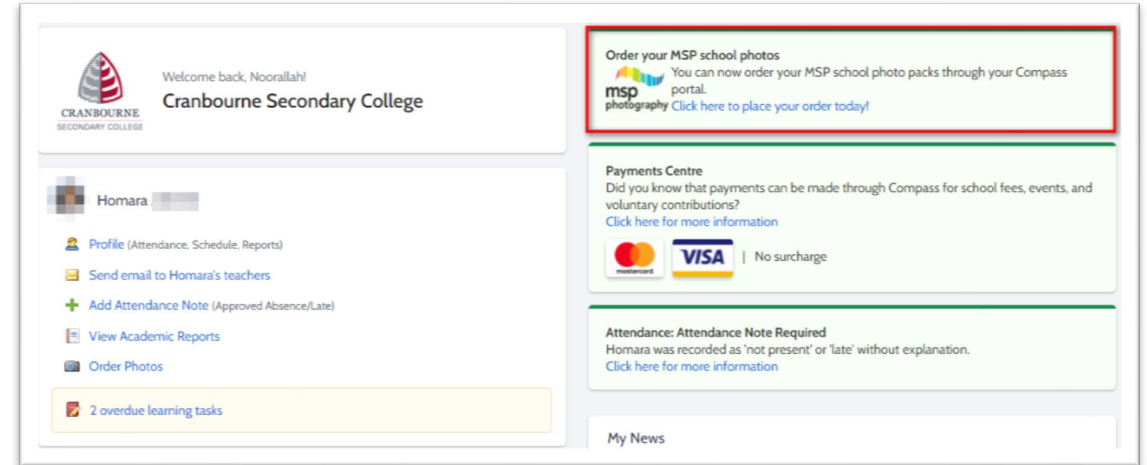
**A Guide for Parents and Families**

1

In most cases, a link to the ordering page will appear above the 'My News' section as shown in the picture on the right.

2

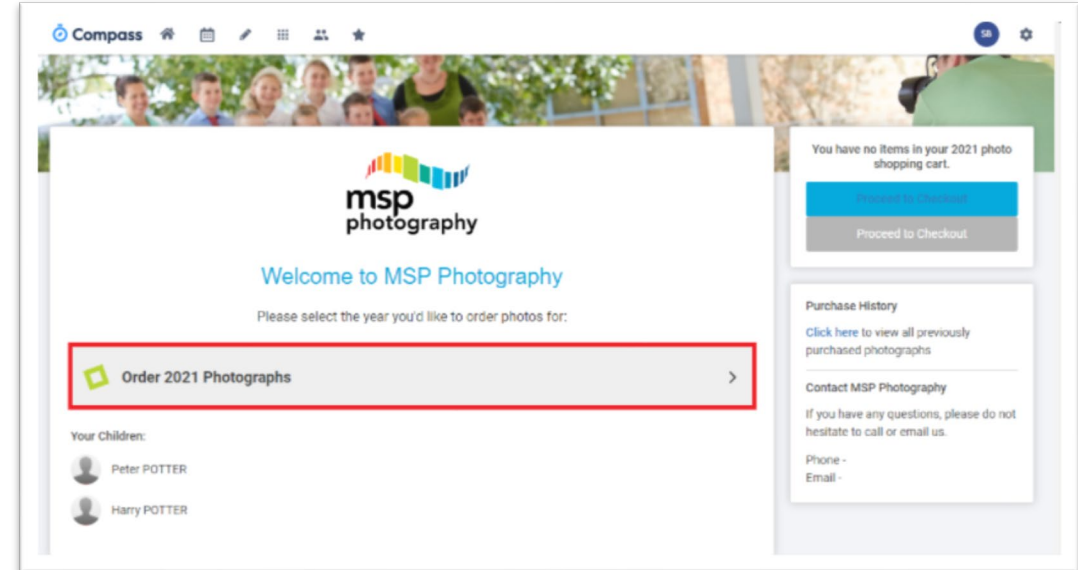
If the link does not appear above the 'My News' section, please select the Community section (identified by the two people icon) and select photos, or select 'Order Photos'.



3

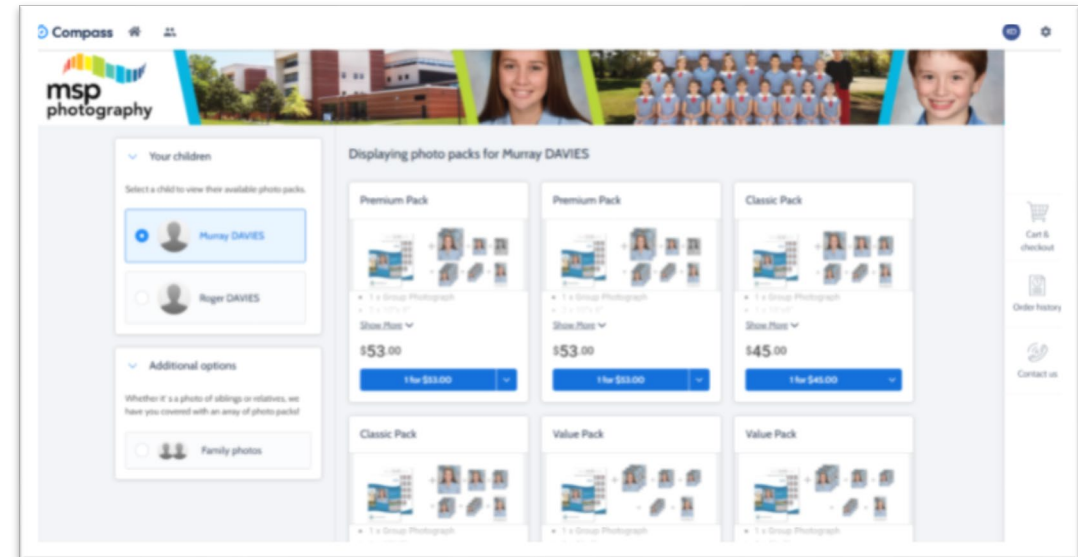
Once selected, you will navigate to the ordering portal.

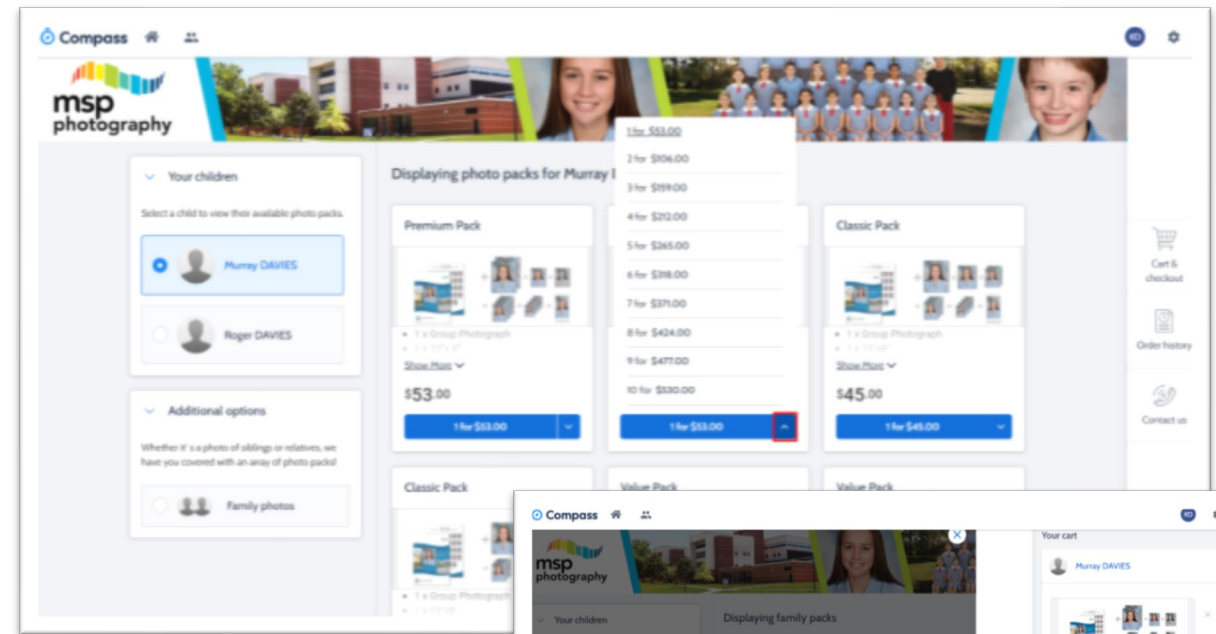
**Previous Orders Note:** You will be able to order previous years photos at any stage and these will be displayed on this page. If you previously logged in and did not complete your order, you will see that your selected pack is still available in your cart and you can take a shortcut to the checkout by selecting 'Proceed to Checkout'.



4

Once you have navigated to photos, the available school photo packs will appear. You will be presented with different pack options. Select your preferred pack. You can also explore additional options, such as family packs, in the left column.

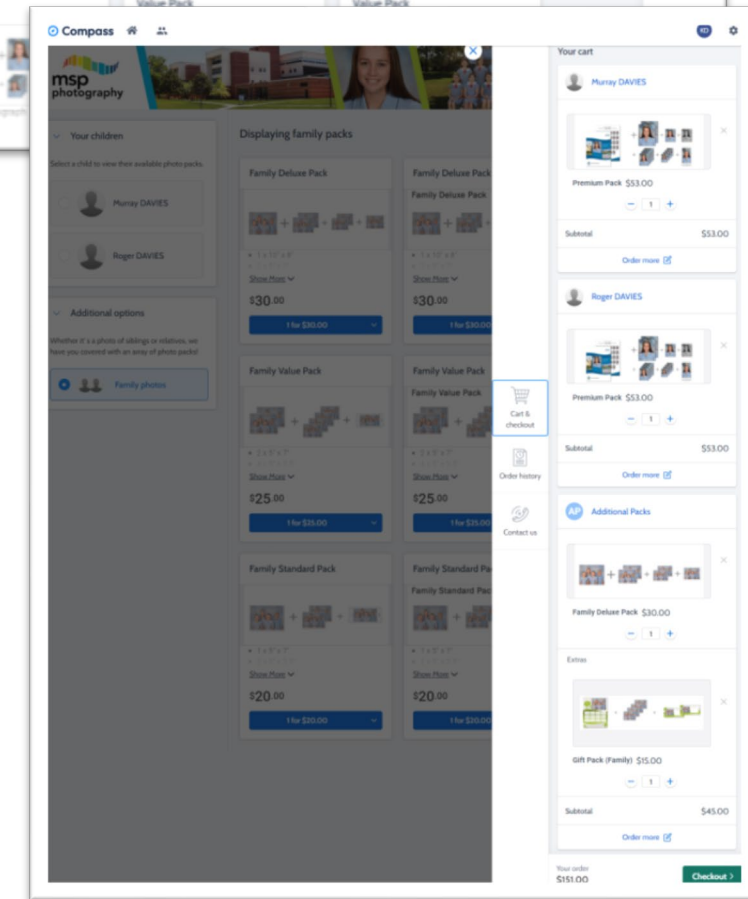




Click the drop-down, then choose your desired quantity from the list.

5

This selection will then be visible in the shopping cart. You can continue to add items to your order until you are satisfied.



Once you are satisfied with your order you can then complete your purchase by selecting the 'Checkout' button below your shopping cart.

6

Your order will then appear. Confirm your order is correct, tick the verify button to approve the order, and, after entering your card details, click the 'Place Order' button at the bottom of the screen to complete your purchase.

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### Review your order

Postage details are not required, as this order will be sent to the school.

Murray DAVIES	Order more
Premium Pack	1 for \$53.00
Subtotal	\$53.00

Roger DAVIES	Order more
Premium Pack	1 for \$53.00
Subtotal	\$53.00

Additional Packs	Order more
Family Deluxe Pack	1 for \$30.00
Extras	
Gift Pack (Family)	1 for \$15.00
Subtotal	\$45.00

<b>Your order</b>	<b>\$151.00</b>
Email address*	<input type="text"/>
Please note that the provided email address will only be used by PSP to contact you regarding any order issues that may arise.	
<input type="checkbox"/> I verify that the above details are correct.	
Premium Pack	1 for \$53.00
Premium Pack	1 for \$53.00
Family Deluxe Pack	1 for \$30.00
Gift Pack (Family)	1 for \$15.00
Processing fees	\$0.00
GST included	\$15.10
Total discount	-\$0.00
<b>Total (Inc. GST)</b>	<b>\$151.00</b>

Payment method

Card number

Full name

MM / YY  CVV

If you have any questions, please do not hesitate to call or email us.



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