

Dress Code Policy - Students



Help for non-English speakers

If you need help to understand the information in this policy, please contact the college 5996 3544 or cranbournesc@education.vic.gov.au

Purpose

The purpose of the Student Dress Code is to outline Cranbourne Secondary College's requirements for student dress and appearance and to provide information about uniform purchase and support, dress code implementation and exemption processes.

This dress code has been developed by Cranbourne Secondary College's School Council in close consultation with our school community to ensure that it respects the rights of individual students whilst reflecting the values and interests of our community.

The Student Dress Code aims to:

- foster a sense of community and belonging and encourages students to develop pride in their appearance
- support Cranbourne Secondary College's commitment to ensuring that our students feel equal and are dressed safely and appropriately for school activities
- enhance the profile and identity of the school and its students within the wider community.

The School Council has developed a dress code that provides a range of choices for students and is cost effective for families.

Scope

Students are expected to comply with this Student Dress Code while travelling to and from school, during school hours and when attending school activities.

Uniform and appearance

The full list of Cranbourne Secondary College's compulsory school uniform items is available in Appendix A and B in this policy.

General Appearance

While at school, travelling to or from school or participating in school activities, Cranbourne Secondary College students must comply with the following:

- Uniforms must be clean and in good repair
- Uniforms must be clearly marked with the owner's name
- Ties, if worn need to be worn neatly covering a fastened top button

Jewellery, Cosmetics and Accessories

Students are not permitted to wear decorative jewellery to school. Stud earrings and sleepers worn in the ears, watches, and one facial piercing are the only acceptable jewellery. Make-up, hair and nail polish must be natural and in neutral tones. Accessories (scarves, beanies, hats and gloves) must be plain black or with the College logo only.

Hair and Sun Safety

Shoulder length or longer hair is to be tied back for student safety in technology subjects.

As we are a secondary school, we expect students to take responsibility for being sun smart by wearing a school hat (plain black peak cap or wide brimmed cap) during outdoor activities or staying in the shade, if they are not wearing sunscreen. Hats are not to be worn inside.

Students are permitted to wear sunglasses during outdoor activities. Sunglasses should be close-fitting, wrap-around that meet the Australian Standards 1067 and cover as much of the eye area as possible.

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Purchase of uniforms

Uniform items can be purchased from PSW Hampton Park, 1/9–11 South Link, Dandenong South. Phone: (03) 9768 0343 Email: hamptonpark@psw.com.au

Support for Families Experiencing Difficulty

Please contact your child's Year Level Engagement Coordinator to discuss support that we may be able to provide to families experiencing difficulty meeting uniform costs, including information about eligibility for uniform support through State Schools' Relief. Further information about State Schools' Relief is also available on their website: <https://www.ssr.net.au/>

Implementation

Cranbourne Secondary College will ensure that this Student Dress Code is communicated to all families and students through our website. Where possible, the College will assist students who may be experiencing difficulty complying with this policy.

Students wearing non-compliant uniform items may be asked to change into a compliant item of clothing provided Removable items in breach of the uniform policy will be confiscated until the end of the school day.

If a student is out of school uniform or otherwise breaches the Student Dress Code on a recurring basis the following steps will be taken:

First Occurrence – lunchtime Reflect and Reset. Parents will be notified via Compass.

Second Occurrence – afterschool Reflect and Reset. Parents will be notified via phone call or afterschool Reflect and Reset notice.

Third Occurrence – afterschool Reflect and Reset. Parent Teacher Conference.

Parent Teacher Conference and further consequences may include daily compulsory student sign in each morning for a period of time and/or internal suspension. Significant non-compliance may result in external suspension.

Measures taken by Cranbourne Secondary College to address concerns about student non-compliance with the Student Dress Code will also be addressed in accordance with our Student Wellbeing and Engagement Policy.

Exemptions to Student Dress Code

We recognise that there may be situations where the application of this dress code may affect students unequally.

Students and their parents or carers may apply either in writing or in person to the Principal for an exemption to this Student Dress Code if:

- an aspect of this code prevents the student from complying with a requirement of their religious, ethnic or cultural beliefs or background
- the student has a particular disability or health condition that requires a departure from the dress code

When the Principal receives a request for an exemption, they will:

- consider the grounds for the exemption request
- explain the process to the student and/or their parents/carers
- encourage the student and/or their parents/carers to support their application with evidence.

The Principal or delegate will then try to negotiate a resolution that is acceptable to all parties. If an exemption is not allowed, then written reasons will be provided to the student and/or their parents or carers.

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Concerns about this Student Dress Code

Cranbourne Secondary College welcomes feedback from the school community in relation to this Student Dress Code. If you have a concern or complaint about the Student Dress Code, further information about raising a concern or complaint is available in our school's Parent Complaint Policy

Communication

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website
- Available on Compass School Documentation
- Reminders in our school newsletter
- Discussed in student forums
- Included in staff handbook
- Discussed at staff briefings/meetings as required
- Included in transition and enrolment packs
- Discussed at parent information nights/sessions
- Hard copy available from school administration upon request

Further information and resources

- Cranbourne Secondary College Complaint Policy
- Cranbourne Secondary College Student Wellbeing and Engagement Policy
- Department of Education and Training [Student Dress Code](#)
- Department of Education and Training [Student Engagement policies and guidelines](#).

Policy approval and review

Policy last reviewed	Term 4, 2022
Consultation	Student Focus Groups: Terms 2 and 3, 2022 Leaders of Learning Term 2, 2022 School Council Term 4 2022, Term 2 2023
Approved by	School Council
Next review date	Term 4, 2026

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APPENDIX A

The following items may be worn all year round. Cranbourne Secondary College does not specify students to wear a summer/winter uniform:

Jumper

Grey jumper with school logo in Years 7 to 10

Navy jumper with school logo in Years 11-12

School Shirts

White, long or short sleeved business style shirt with school logo

White, long or short sleeved business style shirt without decoration or brand name

Dress/Skirt

School maroon and grey checked dress

School navy checked woollen skirt

Shorts

Plain black tailored shorts with school logo

Plain black tailored shorts without decoration or brand name

Pants

Plain, black tailored slacks with school logo

Plain, black tailored slacks without decoration or brand name

Socks or Tights/Stockings

Black or white socks without decoration or brand name

Black tights/stockings without decoration or brand name

Footwear

Plain, black polishable lace up or T-bar business shoes

Appropriate footwear is to be worn at all times on school grounds

School Coat

Maroon spray jacket with school logo

Year 12 School Approved Jacket may be worn by year 12 students

Headwear and Accessories

Black, navy or white head bands, hair ribbons, "scrunchies" or headwear worn as part of cultural/religious beliefs

Plain, black hat with school logo may be worn outdoors Plain, black hat or beanie without decoration or brand name may be worn outdoors

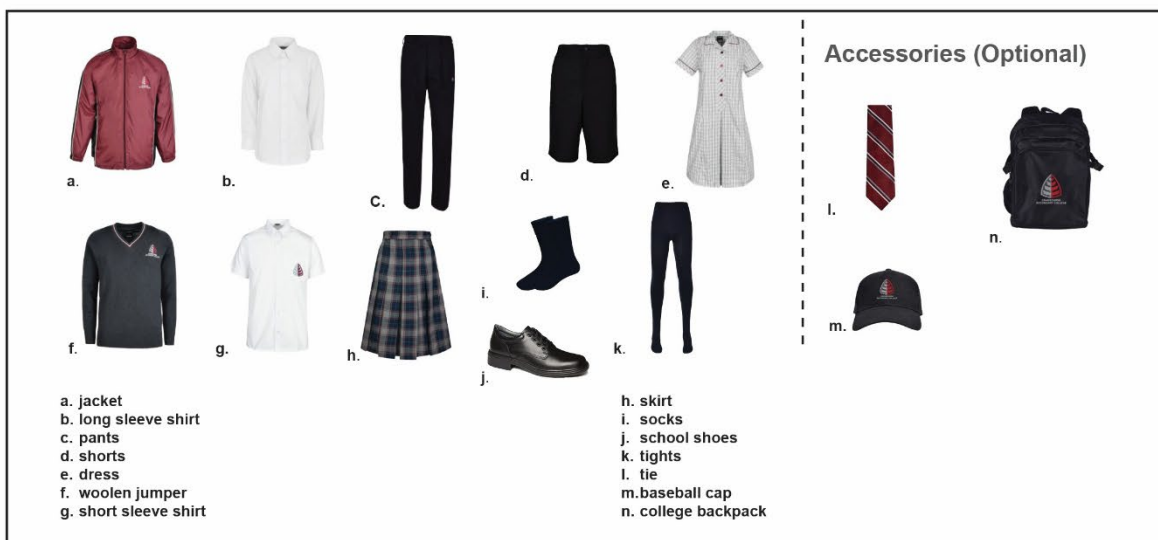
Plain, black scarf without decoration or brand name may be worn outdoors

Undergarments

Plain, white undergarments without decoration or brand name.

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UNIFORM LIST



Appendix B

CRANBOURNE SECONDARY COLLEGE SPORT AND VET UNIFORM ITEMS

The following items may only be worn in Practical Sport Classes or Practical Vet Classes (They are not permitted to be worn at other times of the school day):

Sports Uniform

Maroon polo shirt with school logo
Appropriate black or navy active wear
Athletic runners



VET Uniform

Subject specific polo shirt with school logo
Subject specific safety items (clothing and footwear)

